

NOTICE

To All Residents of 1288 West Cordova St., Vancouver, BC

Dear Residents,

RE: Domestic Water Pipe Replacement Project (Re-Pipe)

This notice is to advise you of work that will be taking place within the building over approximately the next 5 months.

The building has experienced many water pipe leaks within the last few years. As a long term solution to this problem, the Building's Owner being Affordable Housing has decided to replace the water pipe system throughout the building including all the water piping within the suites to ensure a trouble free plumbing system. Affordable Housing and Cambridge Plumbing have entered into a contract to perform this work. **Cambridge Plumbing has re-piped over 600 apartment buildings.**

The work will begin by approximately mid-November 2024 in the underground parking and common hallway areas only. In-suite work will begin in late November 2024 in select suites. It is estimated that approximately 20 suites will be started in 2024 and the rest in January 2025. All work in the building is anticipated to be completed by approximately end of May 2025. We plan to be completely finished work in the suites by May 15, 2025. During the first week or two, access into some suites may be necessary to assist in the planning of the pipe replacement. No actual work will take place. Only visual inspection will take place. Approximately 5 minutes in each suite will be required. You will receive a Notice of Entry for this if entry to your suite is required.

PROJECT SCHEDULE: Each suite will receive a Project Schedule delivered to their door before work starts in any suite. The schedule will show the first day work will start in each suite. ***The schedule will also be delivered to your door at least one week before suite piping is to begin.***

No work will take place in suites between December 23, 2024 and January 1, 2025.

NOTICE OF ENTRY: You will receive a detailed **Notice of Entry** a minimum of 48 hours before Cambridge employees enter your suite. We will advise you on the Notice of Entry of the type of work that will take place and we will also provide you with a map of your suite and it will show the areas of our work within your suite. The notice will also notify you if you are required to move any belongings, etc. We must obtain access at times indicated on the Notice of Entry. We kindly ask that you do not request to have our crew members come back later as it will delay the work schedule.

SUITE KEYS: The suite keys are collected and inventoried each day by the Cambridge Supervisor. No suite keys leave the site with any Cambridge staff at the end of each workday.

NOTICE OF WATER SHUTDOWN: If water needs to be turned off you will receive a **Notice of Water Shutdown** a minimum of 48 hours in advance specifying the date and time of a water shutdown. Water will be reinstated by 5:00 p.m. except in the event of an emergency. It is anticipated that water will be turned off to the *whole building* 5 days from approximately 8:00 a.m. to 5:00 p.m. during the entire project. These days are not consecutive. Also, water will be turned off to your *bathroom, kitchen or both* for approximately 2 days from 8:00 a.m. to 4:30 p.m. while we install new pipes in your suite.

SITE SUPERVISOR: A full time Site Supervisor will be on site to answer any of your questions or concerns and to co-ordinate our staff and sub-contractors. If you have any specific questions, the Supervisor's name, phone number and email address will be on the "entry" and/or "water shutdown" notices distributed to you. A schedule will be posted in the common areas indicating the approximate start dates of work in each suite.

PETS: If you have a pet(s) please put a note on the door for us indicating you have a pet and if possible please have the pet(s) put away in a bedroom or an alternate location during working hours. Please ensure your pets such as cats or dogs are not left unattended in your suite if you are not present. Pets cannot be in the work area within your suite during working hours. Cambridge will not be responsible for your pet's care while you are absent.

CUTTING OF WALL(S) and/or CEILING(S): Most units will require approximately two to three holes cut into walls. Each cut will be approximately two feet wide by seven feet high. Usually the pipes are replaced from the wall behind each fixture if possible.

over please 

NOTICE

To All Residents of 1288 West Cordova St., Vancouver, BC

The procedure is as follows:

1. Cut into walls and ceilings as necessary and prepare for new plumbing installation.
2. Install new piping and reinstall drywall to walls and/or ceilings.
3. Apply three coats of drywall filler (each coat will take one day to dry).
4. Paint walls and ceilings affected by the plumbing installation. Paint colours will be the building's standard colours. However, the contract does not include any specialty finishes.

The following is for your information:

- Work hours are 8:00 a.m. to 4:30 p.m., Monday to Friday. No work on holidays and weekends.
- Most suites will take up to 15 to 20 consecutive working days to complete including painting etc.
- Every effort will be made to complete work as quickly and with as little disruption as possible. Several entries into your unit will be necessary to complete this work.
- Please note that every attempt will be made to ensure that in-suite walls will not be left open overnight. The open walls will have drywall reinstalled or poly to cover the hole.
- On the days when water is shut down to the whole building we suggest that you fill your bathtub full of water and by using a pail you can pour water from the pail into the toilet which has the same result as flushing.
- You may post the hours that you prefer us to work in your suite outside your door. This option is only after the plumbing work is completed. During the cosmetic work in your suite we are somewhat flexible as to the times of the day that we need access. However, on the days in which plumbing work will take place in your suite we will need access at 8:00 a.m.
- You are welcome to remain in your suite during the work process but you will need to try and keep out of the actual work area.
- Our employees are equipped with brooms and vacuums to clean each area of work. The cleaning takes place as we move from one area to another or at the end of each day. Drop sheets will be used to protect the floors. Plastic sheeting is available to cover your belongings. See the Site Supervisor to obtain poly sheeting. If you find the cleaning by our staff has been overlooked or is not acceptable, please contact the Site Supervisor.
- It is not unusual for the existing pipes to leak as a result of turning the building's main water on and off. In such cases we may have to turn off the water on an emergency basis without notice. Repairs are normally completed within an hour or so.
- Our employees are available to assist you in moving any furnishings as required to complete work. Contact our Site Supervisor if you need assistance moving furniture, etc.
- Residents should remove all pictures, valuables and breakables, etc. from the work area.
- Residents should expect some noise from the work within the building. Residents should also be prepared for some inconvenience during this project. Every effort will be made to complete the job with as little inconvenience to you as possible.
- Please ensure your pets such as cats or dogs are not left unattended in your suite if you are not present. Pets cannot be in the work area within your suite during working hours.
- Cambridge workers will ensure your door is locked when workers have completed their work if we have been provided with a key.
- Cambridge workers will have keys to the building's entrance doors so that the doors can be closed at all times preventing unwanted entry to the building.
- Each Cambridge employee wears a Cambridge shirt, which identifies him/her as a Cambridge employee.

With your cooperation, we can accelerate the completion date of this project. Thank you in advance for your patience and cooperation.

Yours very truly,
CAMBRIDGE PLUMBING SYSTEMS LTD.